

CHRISTIAN JAMES L. BAYLOSIS

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github.com/christianjamesbaylosis-boop/rpt-operations-hub

PROFESSIONAL SUMMARY

IT professional specializing in technical support, business systems development, and data management for local government. Proficient in PHP/Laravel, Vue.js, Python/Flask, and Google Apps Script to build web applications that automate and streamline processes.

WORK EXPERIENCE

Local Government Unit of Olutanga Jun 2023–Present
Revenue Collection Clerk III

- Developed and implemented the RPT Operations Hub to streamline management of real property tax accounts, payment monitoring, tax clearance processing, and account history tracking
- Managed and maintained financial and property-related data utilized in local government operations
- Delivered operational and technical support for revenue collection and real property tax processes
- Processed large datasets using formulas, queries, scripts, and validation procedures to enhance data accuracy and minimize manual effort
- Maintained automated solutions for local government processes using web technologies and Google Apps Script

Western Mindanao State University – External Campus Jul 2023–May 2026
Visiting Lecturer / Part-Time Computer Science Instructor

- Implemented data visualization techniques in coursework to enhance students' ability to interpret complex datasets
- Integrated emerging technologies and current industry practices into the curriculum through collaboration with faculty
- Instructed courses on programming, computer concepts, systems, and information technology topics
- Evaluated student performance using project-based assessments and provided detailed feedback to support continuous learning

Concentrix Oct 2016–Mar 2018
Technical Representative, Amazon Seller Support

- Analyzed seller feedback to identify recurring technical challenges and collaborated with engineering teams to implement targeted improvements
- Leveraged CRM tools to track and prioritize high-impact cases, improving response efficiency and customer satisfaction
- Monitored system updates and communicated potential impacts to sellers, minimizing disruption during platform changes

- Implemented a knowledge base update process that streamlined access to technical documentation, reducing average resolution time

PROJECTS

RPT Operations Hub – Real Property Tax Management System

Dec 2025–May 2026

- Designed and developed a web-based Real Property Tax management system integrating assessment, payment, tax clearance, account history, and reporting workflows
- Automated data processing using Google Apps Script, JavaScript, and Google Workspace to support management of over 4,000 property accounts

Water Billing and Management System

May 2025–Dec 2025

- Developed a web-based water billing and management system using Python, Flask, and SQLite to manage customer accounts, water consumption, billing, and payment records
- Containerized and deployed the application with Docker to enable local network access within the municipal office, centralizing water service operations management for staff

EDUCATION

Western Mindanao State University, Philippines	
Professional Diploma in Educational Curriculum	May 2023
Associate in Computer Science	Mar 2012

CORE SKILLS

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| • IT Support | • Vue.js / Vite | • Process Automation |
| • Technical Troubleshooting | • Google Apps Script | • System Analysis |
| • User Support | • Rest Apis | • User Training |
| • Application Support | • Postgresql / Sql | • Python |
| • JavaScript | • Data Validation & Migration | • Flask |
| • Php / Laravel | • Google Workspace | • SQLite |