

Chinedu Alwell Iheanacho

Email: alwellchisom@gmail.com

Location: Abia State, Nigeria

Professional Summary

Motivated and detail-oriented Virtual Assistant seeking entry-level remote opportunities. Skilled in data entry, internet research, email management, customer support, Microsoft Office, and Google Workspace.

Skills

Virtual Assistance, Data Entry, Internet Research, Email Management, Customer Support, Microsoft Word, Microsoft Excel, Google Docs, Google Sheets, Time Management, Communication, Attention to Detail

Education

Mechanical Engineering (In Progress)