

Tamzid Ahmed

Data Entry Specialist

Professional Summary

Dedicated Data Entry Specialist with 3+ years of experience in data management, Google Sheets, Microsoft Excel, web research, reporting, dashboard creation, and customer service operations. Experienced in maintaining accurate records, data processing, spreadsheet management, and operational reporting.

Core Skills

- Google Sheets
- Microsoft Excel
- Web Research
- Reporting & Dashboard
- Data Entry
- Data Cleaning
- Data Processing
- Customer Service Operations

Experience Highlights

- 3+ Years of Professional Experience
- Operational Reporting & KPI Tracking
- Spreadsheet Automation & Data Management
- Customer Support Operations