



ASHRAF HOSSAIN NIBIR

Freelancer



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Narayanganj, 1400
Bangladesh

EDUCATION

Bachelor of Science, Civil
Engineering
East West University ,
Rampura, Bangladesh
Expected in October 2029

HSC, Science
Narayanganj College ,
Narayanganj, Bangladesh
September 2023

SSC, Science
Adarsha School Narayanganj
, Narayanganj, Bangladesh
November 2021

LANGUAGES

English
Full Professional

Hindi
Native or Bilingual

Bengali
Native or Bilingual

PROFESSIONAL SUMMARY

Experienced Data Entry Specialist with 1.2 years at Data Entry Operating, excelling in Excel and Google Sheets. Successfully supported over 50 companies with B2B/B2C lead generation . Proficient in web research and product listing, demonstrating strong attention to detail and problem-solving skills. Skilled in Shopify and copy-paste tasks.

SKILLS

- Data Entry
- Excel
- Web Research
- Content writing
- Shopify
- Google Sheets
- Product Listing
- Copy Paste

EXPERIENCE

May 2024 -July 2025

Freelancer - Data Entry Operator, Remote

I have been working as a Data Entry Specialist for 1.2year now I'm experienced in sorting thought data and carefully recording it in spreadsheet/ Excel .Also I have experience working with B2B,B2C lead generation for my clients using (Sales Navigator) .In these year i have helped mor than 50+ companies with my research and data sorting skills .

- Completed data entry tasks with accuracy and efficiency.
- Maintained files, records, and chronologies of entry activities.