

ENIAFE AHMED						
Virtual Assistant Lead Generation Data Entry						
SUMMARY						
Detail-oriented Virtual Assistant helping businesses with lead generation, data entry, and Shopify product listing.						
SKILLS						
- Lead Generation & Email Research						
- Data Entry & Google Sheets/Excel						
- Shopify Product Listing						
- Web Research						
EXPERIENCE						
Freelance Virtual Assistant 2024 - Present						
- Researched and verified 200+ B2B leads per week						
- Maintained databases with 99% accuracy						
- Listed 50+ products on Shopify						
CONTACT						
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Location: Lagos, Nigeria						