

# Hashini Nishadi Nishshanka

Cashier & Customer Service Professional · Retail & Commerce

📍 No. 440/A/1, Thalagala North, Kiriwaththuduwa, Sri Lanka

📞 +94 76 264 7550 / +94 70 274 0708

✉️ dininirmanio11@gmail.com

🌐 Nationality: Sri Lankan | NIC: 200266600616



## PERSONAL INFORMATION

<b>Full Name:</b>	Hashini Nishadi Nishshanka
<b>Date of Birth:</b>	14 June 2002 (Age: 23 years)
<b>Gender:</b>	Female
<b>Civil Status:</b>	Unmarried
<b>Nationality:</b>	Sri Lankan
<b>N.I.C. No.:</b>	200266600616
<b>Address:</b>	No. 440/A/1, Thalagala North, Kiriwaththuduwa, Sri Lanka
<b>Mobile:</b>	+94 76 264 7550 / +94 70 274 0708
<b>Email:</b>	dininirmanio11@gmail.com
<b>Languages:</b>	Sinhala (Native / C2)   English (Basic / A2)
<b>Availability:</b>	Open to cashier, retail, customer service, or administrative roles; willing to relocate

## PROFESSIONAL PROFILE

Motivated, loyal, and hardworking young professional with practical experience as a Cashier in a retail environment. Demonstrates a strong ability to work independently as well as collaboratively within a team — consistently delivering reliable, accurate, and customer-focused service. Gained foundational knowledge of cash handling, customer transactions, and retail operations through hands-on experience at D.A.D. Enterprises, Maharagama. A fast learner with a positive work ethic, good communication skills, and a genuine commitment to contributing to team and organisational goals. Completed GCE Ordinary Level education with passes in ICT and Commerce — providing a relevant academic foundation for retail and administrative roles. Seeking to develop a progressive career in customer service, retail, or cashiering within a professional organisation.

🏆 **Key Strengths:** Reliable & Trustworthy · Cash Handling Experience · Customer Service · Team Player · Hard Working · ICT & Commerce — O/L Qualified · Positive Attitude

## WORK EXPERIENCE

### Cashier

**D.A.D. Enterprises | Maharagama (Pamunuwa), Sri Lanka** | *Work Experience*

- Operated the cashier counter — processing customer purchases, handling cash transactions accurately, and issuing receipts in a busy retail environment.
- Maintained accurate cash drawer balances — counting and reconciling cash at the start and end of each shift to ensure financial accuracy and accountability.

- Provided friendly and professional customer service — assisting customers with product enquiries, handling payments, and ensuring a positive shopping experience.
- Maintained cleanliness and organisation of the checkout area — contributing to a tidy, welcoming, and efficient retail environment.
- Worked collaboratively with colleagues and management — supporting daily store operations and contributing to a positive team working environment.
- Demonstrated reliability, trustworthiness, and attention to detail in handling all financial transactions and customer interactions.

## EDUCATION & QUALIFICATIONS

### GCE Ordinary Level (O/L) Examination

Wijayawardhana M.V. | Kiriwaththuduwa, Sri Lanka | 2018 (Index No: 80490930)

- Passed the GCE Ordinary Level Examination — subjects and grades: Buddhism (C) | Sinhala (C) | ICT (C) | Mathematics (C) | Commerce (C) | Art (C) | Science (S) | English (S) | History (S).

### Secondary Education

Central College | Homagama, Sri Lanka | 2019 – 2022

- Continued secondary education at Central College, Homagama following O/L examinations.

### Primary & Middle School Education

Ashoka College (2008–2010) | Jayathilaka M.V. (2010–2012) | Wijayawardhana M.V. (2012–2018) | Sri Lanka

- Completed primary and middle school education at Ashoka College (Horana), Jayathilaka M.V. (Yakahaluwa), and Wijayawardhana M.V. (Kiriwaththuduwa).

## SKILLS & COMPETENCIES

### Cashiering:

Cash Handling | Transaction Processing | Cash Reconciliation | Receipt Management | POS Operations

### Customer Service:

Customer Assistance | Professional Communication | Issue Handling | Positive Attitude

### IT & Commerce:

ICT — O/L Qualified | Commerce — O/L Qualified | Basic Computer Skills

### Personal:

Reliable & Trustworthy | Hard Working | Team Player | Fast Learner | Loyal | Competent

### Interests:

Singing | Reading

### Languages:

Sinhala (Native / C2) | English (Basic / A2)

## LANGUAGE SKILLS (CEFR)

Language	Understanding	Speaking	Writing
Sinhala	C2 – Native	C2 – Native	C2 – Native
English	A2 – Basic	A2 – Basic	A2 – Basic

## DECLARATION

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*I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear full responsibility for the correctness of the above mentioned particulars.*

Date: \_\_\_\_ / \_\_\_\_ / 2026

Signature: \_\_\_\_\_

**Hashini Nishadi Nishshanka**