

RAMEESA AHMED

Management Accountant | Financial Analyst & QuickBooks Specialist

+92 32088990577

Karachi, Pakistan



www.linkedin.com/in/rameesa-ahmed-cma



rameesaahmed110@gmail.com

PROFESSIONAL SUMMARY

CMA student and **QuickBooks Certified** professional with proven expertise in **financial reporting, ledger management, and ERP implementation**. Recognized for precision in **data analytics** and meeting rigorous deadlines within the financial sector, including experience with the **Federal Board of Revenue (FBR)**. Highly skilled in **reconciliations, AR/AP workflows, and budget monitoring** to drive operational efficiency.

EDUCATION & CERTIFICATIONS

- CMA (CERTIFIED MANAGEMENT ACCOUNTANT)** | ICMA INTERNATIONAL | 2023 – PRESENT
- ASSOCIATE DEGREE IN COMMERCE (ADC / B.COM)** | UNIVERSITY OF KARACHI | 2024 – PRESENT
- DATA ANALYTICS JOB SIMULATION** | DELOITTE | OCTOBER 2025
- CERTIFIED ACCOUNTING SOFTWARE PROFESSIONAL (ERP IMPLEMENTATION)** | NED ACADEMY | OCTOBER 2024
- DATA ANALYSIS AND DASHBOARD BUILDING (12 CPD HOURS)** | E-COMMERCE INFLUENCERS | JANUARY 2025
- INTRODUCTION TO MS EXCEL** | SIMPLILEARN (SKILLUP) | OCTOBER 2025
- QUICKBOOKS ONLINE CERTIFIED PROADVISOR** | INTUIT | 2026
- DATA ANALYTICS & BUSINESS INTELLIGENCE** | MSN ACADEMY | EXPECTED COMPLETION: JUNE 2026

SKILLS AND CORE COMPETENCIES

- ACCOUNTING:** FINANCIAL REPORTING, LEDGER MANAGEMENT, BUDGETING, INVENTORY VALUATION, AR/AP.
- TECHNICAL:** QUICKBOOKS ONLINE, ERP IMPLEMENTATION, POWER BI, ADVANCED EXCEL, DATA CLEANING.
- SOFT SKILLS:** ANALYTICAL THINKING, TASK PRIORITIZATION, ATTENTION TO DETAIL, PROBLEM-SOLVING.

WORK EXPERIENCE

ACCOUNTANT | Remote / ERP Implementation | 2024 – Present

- Financial Reporting:** Prepared and analyzed Balance Sheets and Profit & Loss (P&L) statements to support strategic management review.
- General Ledger:** Managed monthly closing processes, systematically reconciling ledger accounts and preparing precise trial balances.
- Cash Flow Management:** Orchestrated complete AR and AP workflows, including invoicing, vendor reconciliations, and payment verifications.
- Audit Readiness:** Executed timely bank reconciliations and expense verifications to ensure all transactions were audit-ready.
- Financial Control:** Managed inventory valuations and budget reports while monitoring expenses to maintain strict financial oversight.

DATA ENTRY OPERATOR | Federal Board of Revenue (FBR), Pakistan | 2018 – 2025

- Data Management:** Entered large volumes of sensitive financial data with high precision, maintaining organized and secure records.
- Operational Support:** Managed bills, quotations, invoices, and tenders efficiently to ensure timely updates to the FBR database.

ADDITIONAL INFO

- **Languages:** English, Arabic (Elementary)
- **Time Zone Flexibility:** "Available to work in GMT/UAE time zones."
- **Technical Tools:** Zoom, Google Meet, and Google Chat.