

Chandan Ohre

Microsoft Excel Data Entry & Data Cleaning Specialist

Location: Madhya Pradesh, India

Professional Summary

Detail-oriented freelancer specializing in Microsoft Excel data services. Experienced in data entry, data cleaning, spreadsheet formatting, and PDF to Excel conversion. Focused on delivering accurate, well-organized, and professional spreadsheets that help businesses save time and improve productivity. Committed to reliable communication, fast delivery, and maintaining confidentiality of client data.

Skills

- Microsoft Excel
- Data Entry
- Data Cleaning
- PDF to Excel Conversion
- Spreadsheet Formatting
- Pivot Tables
- Data Analysis
- Spreadsheet Organization

Services Offered

- Excel Data Entry
- Data Cleaning and Formatting
- PDF to Excel Conversion
- Spreadsheet Organization
- Basic Data Analysis and Reports

Tools

- Microsoft Excel
- Google Sheets
- Microsoft Office

Work Style

- Accurate and well-organized work
- Fast delivery
- Clear communication
- Confidential handling of client data