



ProServe Consulting LLC  
Your Partner for Growth

# ProServe Management Consulting Services Co. “ProServe Consulting LLC” or “ProServe”

Apartment No. 10, 3<sup>rd</sup> Floor Haji Plaza,  
Bakhtawar Street Shahr-e-Naw,  
District 10, Kabul, AFGHANISTAN

Phone: +93 705 474765 and +93 783 121300

Email: [VP@ProServe.af](mailto:VP@ProServe.af)

[Tax@ProServe.af](mailto:Tax@ProServe.af)

[Info@ProServe.af](mailto:Info@ProServe.af)

SEPTEMBER 2025



ProServe Consulting LLC  
Your Partner for Growth

## ProServe Management Consulting Services Co.

About Us

Mission

Vision

Values

Core Services

Business  
Advisory

Audit and  
Assurance

Tax Compliance  
& Tax Advisory

Taxation Reviews  
and Training

Corporate  
Services

Our  
Credentials

Our Team

### WHO WE ARE

A dedicated team committed to delivering exceptional client service.

Our primary goal is to empower our clients and their businesses by helping them achieve their objectives through innovative solutions and unmatched quality.

### WHAT WE DO

We transform experiences into tangible results. By delivering excellence in every project, we help your business grow, innovate, and exceed expectations.



# About Us



ProServe Management Consulting Services Co., known as "ProServe Consulting LLC" or simply "ProServe," is a consulting firm established and registered in January 2019 with the Afghanistan Central Business Registry (ACBR). Founded by experienced professionals who have held leadership roles in major firms both within Afghanistan and internationally. ProServe specializes in Tax Compliance, Tax Advisory, Business Risk Management, Business Advisory, Accounting, Audit, Assurance, and Corporate Services of all types.



The ProServe team is dedicated to delivering sustainable business solutions to its valuable clients.

# Vision

ProServe Consulting aspires to be the premier partner in building and empowering businesses, delivering exceptional solutions with unwavering dedication and excellence.

# Mission

Our mission is to empower businesses by streamlining operations and implementing standardized processes. We help organizations mitigate operational and managerial challenges while minimizing risks. As a trusted advisor, we deliver targeted, results-driven analysis, solutions, and implementation strategies to drive sustainable growth and success.





ProServe Consulting LLC  
Your Partner for Growth

# Our Values

ProServe upholds professionalism, transparency, integrity, and respect as its core values, guiding every engagement and adhering to established principles



## COMPLIANCE WITH LAW

ProServe operates in full accordance with all applicable Afghan and international laws and regulations.



## ACCOUNTABILITY

We take full accountability for our responsibilities, ensuring timely commitments and delivering excellence in all decisions, actions, and transactions with our client organizations.



## INTEGRITY

We uphold the highest ethical standards, exemplifying honesty and fairness in every action. Our unwavering commitment prioritizes our clients' best interests in all that we do.



## Innovation

We foster a culture of innovation, continuously exploring new ideas and solutions to drive progress. Our commitment to creativity empowers us to deliver exceptional value to our clients and communities.

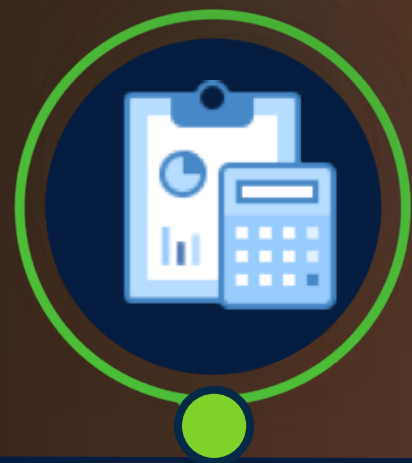


ProServe Consulting LLC  
Your Partner for Growth

# Core Services



**Business  
Advisory**



**Audit &  
Assurance**



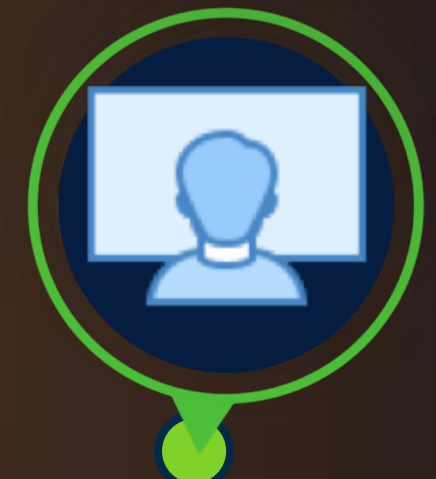
**Tax Compliance  
and Tax Advisory**



**Capacity Building,  
Career  
Development**



**Information &  
Technology**



**Freelancing**

# BUSINESS ADVISORY

01

For growth and success, businesses must deeply understand their operations, processes, technological resources, and security while adopting agile, integrated, and tailored solutions to anticipate emerging trends in today's volatile financial landscape.

02

Achieving meaningful transformation and sustained success requires management efforts to be reinforced by expert professional skills, experience, and specialized insights.



ProServe Consulting LLC  
Your Partner for Growth

## Business Advisory Projects Executed

- Procurement Review of Afghanistan Customs Department - UNDP
- Procurement Review of Afghanistan Ministry of Justice - UNDP
- Compliance Review of US Embassy funded projects - US Embassy
- Business Review of US Embassy funded projects - US Embassy
- Internal Control Assessment - Action Center La Faim (ACF)
- Internal Audit / Internal Control Assessment - IDLO



ProServe Consulting LLC  
Your Partner for Growth

# AUDIT & ASSURANCE

We deliver high-quality audit services that strengthen the reliability of client-prepared information, ensuring trust and confidence among investors, creditors, and stakeholders. Our team brings extensive expertise in both national and international reporting standards.

We customize our services to align with each client's unique requirements. Below are the core audit and assurance services we offer:

- ✓ Audits of financial statements in compliance with IFRS, and other standards.
- ✓ Reviews of annual and quarterly financial statements.
- ✓ Assessment of prospective financial information.
- ✓ Forensic accounting services.
- ✓ Agreed-upon procedures.
- ✓ Tailored assurance to meet specific client needs.

# ACCOUNTING, COMPLIANCE, AND BOOKKEEPING SERVICES

We offer tailored bookkeeping, accounting, and compliance solutions to meet the unique needs of start-ups and established enterprises.

Our experts ensure your accounting systems align with local and international standards, optimizing efficiency, enhancing quality, and reducing costs while maximizing the value of your accounting functions:

- Special bookkeeping and reporting
- Preparation of annual financial statements.
- Budget preparation and monitoring.
- Accounting system design and Capacity building
- Other accounting-related services specifically tailored to the client's needs.



ProServe Consulting LLC  
Your Partner for Growth

# TAX COMPLIANCE & TAX ADVISORY

In today's business landscape, taxation is crucial. Many businesses have struggled with tax compliance, leading to severe penalties or even closure. To prevent such outcomes, we provide expert teams who offer essential knowledge and guidance in tax matters, ensuring your business remains compliant and thrives.

Afghanistan is advancing digitally by implementing an online tax filing and reconciliations system. This government initiative is well-received by businesses, as it significantly reduces the administrative burden during filing and tax clearance processes. Maintaining a tax-compliant status is essential for business continuity, making adherence to tax laws, regulations, and requirements crucial.

Our tax advisory team brings experience from collaborating with different multinational firms which will help you make decisions as you progress through your business – our timely updates on changes to the Afghanistan taxation laws and practices will enable you to make efficient decisions.

Our team and their expertise over the period helped businesses to grow by having timely tax compliance records.

- Prepare, review, and file the annual income tax return.
- Prepare, review, and submit monthly salary, rental, and contractor withholding tax statements to the tax authorities.
- Managing the preparation and filing of other Withholding Tax Statements.
- Processing and obtaining tax exemption confirmation letters (Private Rulings) from the Afghanistan Revenue Department (ARD) as needed.
- Handling tax audit processes, including documentation submission and correspondence, to the final audit report.
- Securing tax clearance letters for license renewal from relevant tax authorities.
- Resolving tax disputes, from filing objection notices to processing through tax courts for final decisions.
- Obtaining tax identification numbers (TIN) for all employees.
- Providing ad-hoc tax advisory services as needed.

Elevate your business with ProServe Management Consulting Services Co.  
Partner with us for tailored strategies and success-driven solutions today!



ProServe Consulting LLC  
Your Partner for Growth

# OTHER RELATED SERVICES

## TAXATION REVIEWS & AND TRAINING

Our team is ready to conduct a review of the records considering their taxation impact and exposure. This enables entities to identify their weaknesses in this area and going forward, they are ready to become compliant. We are pleased to offer capacity-building activities and training sessions in taxation of all types from fundamental concepts to the advanced level, which will include practical problem-solving issues, etc designed to enhance the reliability of information prepared by our clients for use by investors, creditors, and other stakeholders.

## TAXATION FOR EXTRACTIVE INDUSTRIES

We provide expert guidance to Qualifying Extractive Industry Taxpayers (QEIT) in Afghanistan, focusing on compliance with corporate and tax laws for mining license holders and hydrocarbon contracts.

Our team offers precise tax advice, assists in securing necessary licenses, and ensures efficient navigation of regulatory challenges. Partner with us for reliable, expert solutions tailored to the mining sector's unique needs.

## IMMIGRATION SERVICES

We provide comprehensive immigration services, including obtaining immigration cards, visas, and work permits through both “inside country” and “outside country” processes for all citizenships. Additionally, we assist with visa and work permit extensions via the inside-country process.

## CORPORATE COMPLIANCE AND BUSINESS LICENSE SERVICES

- Review of background information and requirements based on services/goods for licensing purposes and obtaining from relevant registration authorities in Afghanistan.
- Assistance in registration and deregistration of businesses in Afghanistan.
- Assistance in obtaining a business license from relevant authorities in Afghanistan.
- Assistance in making any changes in the charter, office address, President, Vice President (Directors), and shareholders of your business through various procedures as per government agencies and offices' rules and regulations.
- Assistance in obtaining a Tax Identification Number (TIN) for the business and its directors.



ProServe Consulting LLC  
Your Partner for Growth

# Our Goal

At ProServe, we blend expertise with innovation to illuminate the path to success in taxation, audit, and business advisory. Like help navigators, we guide businesses through the intricate maze of financial regulations, ensuring compliance and unlocking opportunities.

Our audit services bring clarity and trust, safeguarding your financial integrity, while our business advisory solutions ignite growth and resilience.

With precision and dedication, we transform challenges into achievements, empowering you to focus on what matters most—your vision. Partner with ProServe, where excellence meets possibility, and let us help you chart a course toward enduring success.

# Our Credentials

No.	Client Name	Services	Engagement Period
1	Agence France Presse (AFP News Agency)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance	April 2019 – Present
2	I ENGINEERING Afghanistan Ltd	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax audit assistance - License renewals	March 2019 – Present
3	CREI Afghanistan Ltd	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance	May 2019 – Present
4	Kellogg Brown Root Services Inc. (KBR)	Tax Compliance & Advisory: - Business License - Periodical tax filings - Annual tax clearance - Tax exemption assistance - Tax audit assistance	May 2019 – June 2021
5	Overseas Supply Services Limited (OSSL)	Tax Compliance & Advisory: - Business License - Periodical tax filings - Annual tax clearance - Tax exemption assistance - Tax audit assistance - Immigration services	June 2019 – June 2021
6	Jacobs Technology Inc. (Afghanistan)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance	March 2019 – March 2020



# Our Credentials

No.	Client Name	Services	Engagement Period
7	Bridge Point Management Consultancy, FZE (CHS Middle East Medical Services Company)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance	July 2019 – December 2021
8	PAE Afghanistan	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance - Tax audit assistance	April 2019 – June 2021
9	PAE National Security Solution LLC	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	March 2020 – June 2021
10	Coffey Afghanistan LLC	Tax Compliance & Advisory: - Business License - Periodical tax filings - Annual tax clearance	April 2019 – December 2021
11	Ersal Telecommunication Maintenance Services	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax audit assistance - De-registration services	May 2019 – August 2024
12	ECS Federal LLC	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	May 2019 – June 2021



# Our Credentials

No.	Client Name	Services	Engagement Period
13	SERCO Inc. (Logistics)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	May 2019 – June 2021
14	LOGTEC Inc.	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	May 2019 – June 2021
15	Lockheed Martin Global Inc. (LMGI)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	May 2019 – June 2021
16	Lockheed Martin Integrated Systems Inc. (LMIS)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance	May 2019 – June 2021
17	Ericsson AB Afghanistan Branch	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax audit assistance - Payroll services	May 2019 – Present
18	Mott Mac Donald Limited (MML)	Tax Compliance & Advisory: - Periodical tax filings - Annual tax clearance - Tax exemption assistance - Tax audit assistance - License deregistration	September 2019 – July 2024



# Our Credentials

No.	Client Name	Services	Engagement Period
19	Kellogg Brown Root Services Inc. (KBR) under subcontract with Ernst & Young LLP, Canada	Immigration Services	2019
20	Boeing Afghanistan Inc.	Immigration Services	2020
21	Ernst & Young LLP, Canada	Immigration Services	2020
22	Wasel Telecom	Tax Compliance & Advisory: Annual tax return filing	2020
23	Sallyport Global Holding Inc.	Tax Compliance & Advisory: - Tax exemption assistance	2020
24	Telecom Development Company Afghanistan Limited (Roshan Afghanistan), under an outsourcing MoU with Mazars Afghanistan Limited	Tax Compliance & Advisory: - Periodical tax filings – Annual tax clearance - Tax exemption assistance – Tax audit assistance	June 2022 – Present
25	Mobile Service Development Afghanistan Limited (M-Paisa), under an outsourcing MoU with Mazars Afghanistan Limited	Tax Compliance & Advisory: - Periodical tax filings – Annual tax clearance - Tax exemption assistance – Tax audit assistance	June 2022 – Present
26	Afghanistan International Bank (AIB), under an outsourcing MoU with Mazars Afghanistan Limited	Tax Compliance & Advisory Services	May 2024 – Present
27	Afghan Credit Guarantee Foundation (ACGF), under an outsourcing MoU with Mazars Afghanistan Limited	Tax Compliance, Advisory and Corporate Compliance Services	April 2024 – Present
28	Catholic Relief Services (CRS) – Afghanistan	Tax Audit Assistance: Review of audit findings and Gap Analysis Negotiations with the Tax Administration on reduction of tax liabilities	May 2025 – Present





ProServe Consulting LLC  
Your Partner for Growth

# Our Team

## SAID OZAIR SADAT

President – Head of  
Taxation and  
Corporate Services

Bachelor of Business  
Administration – MBA in  
Progress  
Afghanistan Tax Accountant  
And a Member of the  
Institute of Certified  
Financial Consultants (CFC)

Over 15 years of  
experience in tax  
compliance and tax  
advisory services,  
working with Big4 firms.

## SAYEED HAROON OMARI

Vice President and  
Executive Director for  
Taxation and Corporate  
Services

Bachelor of Business  
Administration, MBA in  
Progress.

Over 13 years of  
experience in tax  
compliance and tax  
advisory services,  
working with Big4 firms.

## REHAN RASOOL

Head of Audit &  
Assurance

Member – Association  
of Certified Chartered  
Certified Accountants  
(ACCA).

Rehan Rasool heads the  
audit and assurance  
services, with over 7  
years of experience.

## MOHAMMAD AMIN SARAJ

Head of Business  
Advisory

Masters in Business  
Administration  
(Management &  
Leadership), Bachelor  
of Commerce, Diploma  
in UN Studies.

Mohammad Amin Saraj  
leads the advisory  
services, with experience  
in multinational  
organizations.

## SUHRABUDDIN NIKZAD

Supervisor – Taxation and  
Corporate Services

Bachelor of Business  
Administration,

Tax Supervisor, dedicated to  
providing tax compliance  
and advisory services.

## SAID MOHEBULLAH

Senior Associate -  
Taxation and  
Corporate Services

Bachelor of Business  
Administration,

Senior Tax Associate,  
experienced in tax advisory  
and compliance matters.



ProServe Consulting LLC  
Your Partner for Growth

# Thank You!

## Contact Us



Phone  
+ 93 705 474765  
+ 93 783 121300



Mail  
VP@ProServe.af  
Tax@ProServe.af



Address  
Apartment# 10, 3rd Floor  
Haji Plaza, Bakhtawar Street  
Shahr-e-Naw, Kabul

## ProServe at your Service!

جمهوری اسلامی افغانستان  
وزارت صنعت و تجارت  
ریاست عمومی ثبت مرکزی و مالکیت فکری



د افغانستان اسلامي جمهوریت  
د صنعت او سوداګرۍ وزارت  
د مرکزي ثبت او فکري مالکیت لوی ریاست

Reg #: 123418  
License #: 11001

Islamic Republic of Afghanistan  
Ministry of Industry and Commerce

د ثبت لومړۍ: ۱۳۹۹  
د جواز لومړۍ: ۱۴۰۰-۰۶

General Directorate of Central Business Registry & Intellectual Property

جواز ثبت  
Business License

نمبر شناسنامه مليه / TIN  
907953222



شرکت خدمات مشاورتي مديروني پرو سرويس  
ProServe Management Consulting Services Co



مديون  
سید هارون  
Sayed Haroon



مديون  
سید اوزیب  
Said Ozaib

تصديق لاري دا جواز چې نوم يې پرويسه پورته ياد شوي او د محدودالمسوليت شرکتونو د قانون او د افغانستان د نورو نفاذ قوانينو پر بنسټ ثبت او صادر شو.

تصديق ميگرده اين جواز که نام ان در فوق ذکر ميگردد در مطابقت با قانون شرکتهاى محدودالمسوليت و ساير قوانين نفاذ افغانستان ثبت و صادر گرديده است.

It is certified that this license with mentioned name, is registered and issued in accordance with and subject to the LIC and other effective laws of Afghanistan.

د صدور نېټه: ۱۳۹۹/۰۶/۰۱  
د باقې نېټه: ۱۴۰۰/۰۶/۰۱  
د تاسيس کال: ۱۳۹۹  
مکتور مالکانه: خدمات مشاورتي مديروني پرو سرويس

دريس شرکت  
پارلمان لومړۍ ۱۱۱۱ جوار سوم خانې پلاز سرگ پخاډ  
شهر نو ۱۰۰۰۰۰۰۰ مرکز کابل کابل

مولوي محمد حليم "مستافعي"  
د مرکزي ثبت اداره  
Maulana Muhammad Halim Mustafaei  
Authorized Signature

نمبر مليه: AG0018213  
ثبت حق الطرح: ۱۳۹۹

AGBR



د افغانستان اسلامي امارت  
 د مالي وزارت  
 د عوایدو او کمرکونو مدیریت  
 د عوایدو لوی ریاست  
 د جنوبي خدمتونو ریاست  
 د مالیاتی محاسب جواز اجواز محاسب مالیاتی  
 Tax Accountant License



د جواز د ثبت شمیره : 138947471  
 د TEN شمیره : 9002392489  
 د جواز د اخذ نېټه : 1401.06.28  
 د جواز د پیل نېټه : 1401.06.28  
 د جواز د پای نېټه : 1404.06.28

د مالیاتی محاسب د دفتر نوم : سادات مالیاتی خدمتونو مرکز  
 د مالیاتی محاسب نوم : آقای سید عزیز ولد سید السامعیل

The holder of this license is registered in accordance with Article 33 of the Tax Administration Law with the Revenue Directorate General and can carry out its business in accordance with the provisions of the applicable laws of the country and the Procedure of the Tax Accountants.

دارنده این جواز مطابق ماده سی و سوم قانون اداره امور مالیات در ریاست عمومی عواید ثبت و مطابق احکام قوانین نافذ کشور و طرز العمل محاسبین مالیاتی فعالیت کرده میتواند.

د دې جواز لرونکی د مالیاتې چارو د ادارې قانون د درودپېرشمې مادې مطابق د عوایدو لوی ریاست سره ثبت او د هیواد د نلغده قوانینو د حکمونو او د مالیاتې محاسبینو د طرز العمل سره سم فعالیت کولای شي.



په درنښت  
 معراج محمد معراج  
 د عوایدو لوی رئیس

