# Derek Short's Résumé (CV)

## Summary

I help organizations and businesses grow or enhance their online presence, enabling them to stay ahead of their competitors.

#### Non-Technical Skills

- I have excellent verbal, written, and presentation skills, including excellent interpersonal skills.
- I take a collaborative approach when working with clients.
- I have a service-oriented attitude toward helping clients.
- I'm a self-starter who demonstrates high levels of enthusiasm and creativity and exhibits good follow-through.
- I possess strong organizational and time management skills, enabling me to effectively manage tasks across multiple projects in a team environment.
- I'm motivated to solve problems, take on new tasks based on customer requests, and continually improve.

## **Technical Skills**

#### Website Builders/Platforms

- WordPress
- Bricks Builder
- Divi by Elegant Themes
- Elementor
- GoDaddy
- Weebly
- Wix

### Programming Languages

- Advanced HTML and CSS
- Some PHP
- Some JavaScript (JS)

#### Other Programs/Apps

- WordPress plugins: Automatic CSS, Frames, Rank Math SEO, Perfmatters, and more.
- Microsoft Office apps, Apple office apps, Google office browser apps
- User Interface (UI) and User Experience (UX) design
- · Meta (Facebook, Instagram) Business Suite
- Linearity Curve (formerly Vectornator, vector art program)
- · Mobile-friendly (responsive) design
- SEO (Search Engine Optimization)
- Google Search Console
- Google Business Profile
- Google Analytics
- · Visual Studio Code
- Adobe Photoshop
- Grammarly

#### Education

- 2009 Advanced Regents Diploma Palmyra-Macedon High School – 151 Hyde Parkway, Palmyra, NY 14522
- 2009–2010 Digital Cinema Rochester Institute of Technology – 1 Lomb Memorial Drive, Rochester, NY 14623
- 2016 Computer Science, A.S. Finger Lakes Community
   College 3325 Marvin Sands Drive, Canandaigua, NY 14424

## Experience

- English and Computer Tutor Student Help Center FLCC
   Wayne County Campus Center (Newark, NY) 2012
- Website designer and developer since 2016
- Business owner of Derek's Websites and More LLC since April 2021
- Digital marketing expert since 2022

#### **Honors And Certifications**

- 2013 Alpha Beta Gamma honor society at Finger Lakes Community College
- 2013 Phi Theta Kappa honor society at Finger Lakes Community College
- 2021 National Disability Employment Awareness Month Business Recognition Certificate (picture on website)
- 2021 The Complete Digital Marketing Course: 12 Courses in 1 course completion certificate (picture on website)
- 2021 Google Analytics: Beginner to Intermediate course completion certificate (picture on website)
- 2021 LinkedIn Marketing, Lead Generation, and B2B Sales course completion certificate (picture on website)
- 2021 Wix Web Design Level 1: Beginner course completion certificate (picture on website)
- 2021 Wix Web Design Level 2: Intermediate course completion certificate (picture on website)
- 2022 Stellar Business Award for <u>Best Digital Marketing in</u> Macedon, NY
- 2022 Wayne County Small Business Week Certificate of Recognition (picture on website)
- I'm on the list for Top Web Design Companies in New York.

## **Contact Information**

- Mobile Phone Number: (315) 926 9993
- Email Address: derek@derekswebsitesandmore.com
- Location: Macedon, New York, United States
- Website: https://derekswebsitesandmore.com
- Facebook business page: https://www.facebook.com/DereksWebsites/
- YouTube business channel: https://www.youtube.com/channel/UCDg6rKQeqheMCihSs8NM\_TQ
- LinkedIn company profile:
   https://www.linkedin.com/company/dereks-websites-and-more
   LinkedIn personal profile:
   https://www.linkedin.com/in/derekjshort/
- Alignable company profile: <a href="https://www.alignable.com/macedon-ny/derek-s-websites-and-more">https://www.alignable.com/macedon-ny/derek-s-websites-and-more</a>