

HARESH MAKWANA

CHARTERED ACCOUNTANTS

CONTACT

+917984907359

hareshgmakwana@gmail.com

PROFILE

Experienced Bookkeeper with 10+ years of experience in Bookkeeping Services, preparation of Balance Sheet, Profit and Loss Account, Cash Flow Statement, accounts payable and receivable, payroll, and financial reporting, Skilled in Tally Prime, Quick Books, Microsoft excel.

SKILLS

Accounting-Expert

Bookkeeping-Expert

Reconciliation-Expert

Financial Analysis-Expert

Budgeting-Expert

Audit-Expert

EXPERIENCE

Proprietor at Haresh G Makwana & Co

2014-2024

Looking in to the matters of Audit and Tax return filing, closing the books of account and preparation of year ended statement such as Balance Sheet, Profit and Loss Account, Cash Flow Statement, Bank Reconciliation, Analysis of Financial statement, Filing of Monthly GST returns, TDS Returns, Monthly and quarterly Income and Exp Statement, preparation of Monthly and quarterly budget and reviewing the budget.

EDUCATION

ICAI

Member Since 2014

Chartered Accountants

Gujarat University

2007-2010

Passed with First Class