

# Farman Ali

Karachi, Sindh, Pakistan · +923173910865 · farmanalilashari111@gmail.com

---

## Objective

A detail-oriented and results-driven bookkeeper and statistician with two year of experience working independently with Fiverr. Skilled in maintaining financial records, processing transactions and ensuring accurate reporting. I am looking to use my skills and experience to effectively contribute in a bookkeeping or accounting role in a dynamic organization.

---

## EXPERIENCE

2022-Present **FIVERR.**

### *Worked as freelancer*

- Provided bookkeeping and accounting services to various clients, including small businesses and startups.
  - Managed financial records, processed invoices, and reconciled accounts with 100% accuracy.
  - Assisted clients in preparing financial statements, budgets, and tax filings, ensuring compliance with relevant regulations.
  - Developed and maintained client relationships, leading to repeat business and positive review on Fiverr.
  - Utilized accounting software (e.g., QuickBooks, Excel) to streamline financial processes and improve efficiency.
- 

## Skills

- **Bookkeeping:** General ledger management, account reconciliation, payroll processing.
  - **Accounting:** Financial statement preparation, tax filing, budgeting.
  - **Software Proficiency:** QuickBooks, Microsoft Excel, Other relevant software.
  - **Analytical Skills:** Financial analysis, audit support, problem-solving.
  - **Client Management:** Effective communication, client relationship management, project delivery.
- 

## EDUCATION

2022-Present **BS BANKING AND FINANCE** University of Sindh, Pak

### *Major in Accounting, finance and Banking*

- Awards: Remained student of the year in 2023
  - Completed research projects.
- 

## OTHER

- Languages: English (intermediate), Urdu (native)
- Certifications: Certified QuickBooks Advisor.
- Volunteering: worked as teacher in ideal base English school (2020-2021)