

Sunil Jangid

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Professional Summary:

Experienced Project Manager with over 9 years of expertise in managing complex projects across diverse industries. Adept at coordinating cross-functional teams, driving project execution, and delivering projects on time, within scope, and on budget. Proficient in Agile, Scrum, and Waterfall methodologies with a strong focus on stakeholder management, risk mitigation, and quality assurance. Committed to fostering a collaborative work environment and achieving outstanding project outcomes.

Professional Experience:

Project Manager | Variable Soft India | 1-May-2024 – Present

- Led and managed multiple projects from initiation to closure, ensuring successful delivery of software development projects for clients across various sectors.
- Developed detailed project plans, including timelines, milestones, and resource allocation, ensuring alignment with client requirements and organizational goals.
- Coordinated and facilitated communication between cross-functional teams, stakeholders, and clients to ensure project progress and resolve any issues promptly.
- Implemented Agile and Scrum methodologies, leading sprint planning, daily stand-ups, and retrospective meetings to enhance team productivity and project efficiency.
- Conducted risk assessments and developed mitigation strategies to address potential project risks, ensuring smooth project execution.
- Managed project budgets, monitored expenditures, and ensured financial accountability throughout the project lifecycle.
- Delivered regular project status reports and updates to stakeholders, maintaining transparency and fostering strong client relationships.
- Ensured adherence to quality standards through rigorous testing, review processes, and continuous improvement initiatives.

Project Coordinator | KDK Software Pvt Ltd [India] | [1-Jan-2023] – [31-April-2024]

- Assisted in the planning and execution of various projects, supporting project managers in coordinating tasks, resources, and timelines.
- Facilitated communication between team members and stakeholders, ensuring alignment and collaboration throughout project phases.
- Maintained project documentation, including project plans, status reports, and meeting minutes, ensuring accurate and up-to-date records.
- Assisted in budget tracking and financial reporting, ensuring adherence to project budgets and financial objectives.
- Conducted research and analysis to support project decision-making and identify potential risks and opportunities.

- Contributed to process improvement initiatives, implementing best practices and lessons learned to enhance project management efficiency.
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Education:

Master of Business Administration in [Marketing] [Tilak Veeddhyapeeth University - Pune] | [2012-2014]

Certifications:

- Project Management Professional (PMP)
 - Certified ScrumMaster (CSM)
 - Agile Certified Practitioner (PMI-ACP)
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Skills:

- Project Management
 - Agile and Scrum Methodologies
 - Team Leadership and Coordination
 - Risk Management and Mitigation
 - Budget Management
 - Stakeholder Management
 - Communication and Reporting
 - Quality Assurance
 - Problem-Solving and Decision-Making
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Projects:

CompuTax - Salary Page Conversion | Variable Soft

- Managed the development of a web-based application for tax filing and management, successfully converting desktop modules into web forms using HTML and JavaScript.
- Oversaw the integration of APIs for data import, ensuring seamless data migration and system compatibility.
- Coordinated with the client to merge developed modules with the existing application on their hosting and server, ensuring a smooth transition and optimal performance.

VB.NET Application with Solr Search Engine for SQLite Database | Variable Soft

- Define project scope, objectives, and deliverables.
- Develop a detailed project plan including timelines, milestones, and resource allocation.
- Identify key stakeholders and establish communication channels.
- Conduct a kickoff meeting to align the team on project goals and expectations.

Express GST Cloud Application | KDK Software Pvt Ltd

- Conduct a product review meeting for regular enhancement as per the latest tax regime
- Write the BRD for the Express GST and its modules as per business requirements.

- Creating and maintaining the Wireframe of the express GST app.

GCMS - Generalized Court Management System | Agile Labs