

## **CV of Application**

Aisha Anne Johnson Date of Birth. 8<sup>th</sup> of March 1980 Telephone. 07463162903

**Address.** 18 Inwen Court, Grinstead Road, London, SE8 5BH

**Email.** Jaisha905@gmail.com

Project Worker with a strong background in sales and business development. Currently working with vulnerable people. Enhancing autonomy for the service users. Working with CBT-style tools to create confidence and provide a safe, heard space for users living with mental health. Promoting and facilitating new schemes within the community. Working on result-driven projects. A dynamic team player.

Previously worked as a Mortgage Advisor. Increasing sales and customer service by 70%. Overseas employment - Dubai. Strong administration skills. Successfully managed a team of volunteers whilst working as an Office Manager.

I believe in holistic health and enjoy writing poetry. I have a book being published of a collection of poems in 2023. I am studying for a Diploma Post Graduate in Art Therapy with IATE. Also a Reiki Practitioner, Reiki 1 and 2.

## **Employment**

### **MIND in Tower Hamlets, Newham and Redbridge**

**01/02/2021 - contract ending December 2023**

#### **Project Worker**

- \*Project enhancement developing new partnerships - increased brand awareness within community's
- \*Support work 121 Basis - guiding service users to become Peer Leaders. Increasing autonomy
- \*Suicide prevention Training
- \*Database and diary management
- \*Publicity creation in keeping with MINDs Branding
- \*Facilitating workshops elevating the health and wellbeing of the service users
- \*Foundation certificate in Counselling from Training Awareness Academy
- \*Foundation Certificate for Dip in Art Therapy - IATE

## **Family Line**

### **Family Line Counsellor - Volunteer**

**Start Date 10/07/2020 - 01/01/2021**

- \*Phone line counselling for families in dispute
- \*Signposting to relevant organisations
- \*Reviews with Supervisor
- \*Empathetic Listener

**Money A and E - Money A+E, Recruitments, Mansfield House, Avenons Road, London, E13 8HT**

**Project Coordinator Trainer**

**Start Date. 01/10/2018 - 19/08/2019**

- \*Data Management and review enhancing the systems to meet with KPI's
- \*Efficient and Effective report writing that supported the win of further funding
- \*Presentation to school children raised awareness of money management
- \*Running Group Workshops within the community and schools

**LJN Commercial - Sydenham Gary Barton - Blueberry Wealth**

**Administrator and Consultant**

**Start Date - 18/05/2018 - 15/09/2019**

- \*CRM system management, reducing the administration/benefits costs increased customer uptake
- \*Networking increasing the brand awareness and intake of new clients by 20%
- \*Bespoke Products Sourcing
- \*Client Consulting use of Tri Gold System
- \*Customer liaison ensuring all customers received after care and sales support increasing the customer services of the company

**Alexander Bance - 25 Hill Street, London, W1J 5LW**

**New Business Development**

**May 2015 - Jan 2018**

**Duties Include.**

- \*Business Networking increasing the client uptake
- \*Administration ensuring efficient and timely submissions of new applications

**\*Sales Targets New Business Development - raising awareness of the brand and implementing client to business meetings**

**Butterflys and Company (Self Employed) - 26 Willow Grove, Newcastle, NE28 6PN**

**Sole Trader**

**December 2011 - April 2015**

**Duties Include**

- \*Sourcing clients**
- \*Data Management**
- \*Diary Management**
- \*Referrals**

**Money Sprite/Openwork - 5 Old Bailey, EC4M 7AR**

**Mortgage Consultant**

**July 2010 - December 2011**

**Duties Include**

- \*Reviewing difficult client cases**
- \*Distribution of mail**
- \*Coordinated contracts with estate agents**

**Overseas Employment**

**Holborn Assets - Al Shafar Tower, Level 15, PO BOX 333851, UAE**

**Trainee Wealth Manager**

**March 2010 - April 2010**

- \*Micro Client account management**
- \*Processing enquiries in a professional and friendly way**
- \*Networking and business meetings**

**Nexus Advice - PO Box 124422, Office no.402, Dubai, UAE**

**Insurance Sales**

**January 2009 - March 2010**

### **Duties Include.**

\*Re-brokering insurance deals

\*Increase in Sales and Business Relationships

### **Education**

**Institute of Art Therapy Education Sept 2022 - March 2025**

**Studying for diploma in counselling using the Arts.**

**Foundation Certificate in Counselling - Grade PASS MERIT - Training Academy Centre**

**CII Institute of Financial Services - 42 - 48 High Road, South Woodford, E18 2JP**

**Exams Passed**

**\*CF6 and CF1 Mortgage Advice**

**Richmond Upon Thames College - Egerton Road, Twickenham, TW2 7SJ**

**1996 - 1997**

**Studying For**

**A level English language & literature**

**Acton High School - Gunnersbury Lane, W3 8EY**

**Budenz Tuition - Hackney**

**1992 - 1996**

**Exams Passed**

**5 GCSES**

**English Literature**

**English Language**

**History**

**Sociology**

**General Studies**