

Muhammad Hasnain Ibrar

H#452/4-300, Jafar Bagh, Model Colony, Karachi. **(Willing to Re-Locate)**

03333669709, 03202444029| mhasnainibrar@gmail.com| pk.linkedin.com/in/hasnainibrar

About

Possessing 360-degree experience in financial reporting, costing receivable management, month-end financial closing procedures, auditing, general ledger, taxation, compliance and reporting in Manufacturing, Hospitality and Logistic industries, I am looking for a challenging opportunity in the field of Finance & Accounts, where I can apply my knowledge and experience to add value, develop high caliber professional skills and effective management techniques.

Highlights

- Preparing Financial Statements
- Project Financial Appraisal
- Variance and Profitability Analysis
- **Business process re-engineering**
- **ERP Implementation**
- **AS is and To be's** by System Gap Analysis
- MIS Reporting
- Product Costing
- Payroll Management and Reconciliation
- Advance Excel and Financial Modeling
- Receivable Management
- Compliance (Taxation and SECP)
- E-Filing (Taxation and SECP)
- "Can Do" Attitude

Experience

<u>Organization</u>	<u>Worked as</u>	<u>Duration</u>
• Horizon Steel (PVT.) Limited	Assistant Manager Accounts	Sep 18 – Present
• Agha Steel Industries Ltd.	Assistant Manager Finance	Feb 16 – Aug 18
• Agha Steel Industries Ltd.	Accounts Executive	Sep 14 – Jan 16
• Pakistan Navy Central Mess	Audit Assistant	Feb 09 – Mar 13
• Pakistan Navy	Material Management Assistant	Oct 06 – Jan 09

Education

<u>Title</u>	<u>Board/ Institute</u>	<u>Year</u>
• ACCA	ACCA UK	2014
• M.COM	HEC equivalence	2018
• Intermediate	IBCC/ Federal Board	2008
• Matric	BISE Rawalpindi	2002

Skills & Expertise

-E-Filing

u/s 165 and 114
Sales Tax Return
SECP annual Return
Other Secretarial
Compliance (CA
2017)

-Oracle based ERP
(MM and Financial
Modules)

- SAP FI-CO
Implementation Lead

-Financial Statements

-Financial Modeling

-Payroll Management

-Advance Excel

-Variance Analysis.

-Team Management

-Supervision

WORK EXPERIENCE

Horizon Steel (PVT.) Limited. (Sep 2018 – Present)

My role and responsibilities here as an **Assistant Manager Accounts** are as follows:

- Prepare financial statements as per applicable accounting and reporting standards.
- Responsible to maintain chart of accounts.
- Co-ordinate with plant office for disbursement of funds and verification of expenses.
- Prepare cost certificate as required by Lending Bank and get it verified/approved from Independent Engineer.
- Supervise the accounting team on day-to-day transaction processing ensuring that all transactions posted in the system on real time basis.
- Prepare different financial reports as required by the Management.
- Liaison with external auditor for annual audits.
- Verify payroll and prepare salary reconciliation for disbursement of salary
- Posting JVs for periodic adjustments.
- Check and verify all the vouchers and book of accounts
- Responsible for monthly filing of returns to FBR and SRB for Income Tax, Sales Tax and Sales Tax on Services.
- Ensuring timely compliance and filing of Various forms as required by Companies Act 2017.
- Enhance internal control policies and procedures together with related compliance.
- Mentor and coach staff in order to enhance accounting knowledge.
- Perform special projects around job-related duties as assigned.

Agha Steel Industries Ltd. (Sep2014-Sep 2018)

My role and responsibilities here as an **Assistant Manager Finance** are as follows:

- Prepare financial statements and other financial reports in conformance with applicable accounting and reporting standards.
- Prepare and calculate Monthly Product Costing.
- Prepare periodic Variance Analysis report (including Mix and Yield Variance) and investigating its causes.
- Establish and implement chart of accounts.
- Compile payroll and reconcile before approval and ensure accurate disbursement for more than 900 head count.
- Prepare and manage the monthly close schedule (including stock and raw material reconciliation), ensuring completion on time.

-Receivable
Management

-LC/ Import
Accounting

-Financial Modeling

-Advance Excel

-Financial Appraisal.

-MIS Reporting

-Landed Costing

-Invoicing

- Maintain store ledger to ensure correct accounting treatment of material receipts and issuance.
- Finalize material consumption and inventory adjustment, if any required.
- Provide raw material wastage and blend mix analysis, and help to choose optimal scrap blend for production.
- Prepare, devise, and regulate procedures for establishing unit cost of services and products.
- Attending and representing department in Monthly Production and Costing Meeting.
- Advise executive team about issues such as resource utilization.
- Supervise the accounting team on day-to-day transaction processing.
- Work with internal and external constituents on meeting relevant tax, annual return and financial statement reporting requirements.
- Enhance internal control policies and procedures together with related compliance.
- Mentor and coach employees in order to enhance accounting knowledge.
- Perform special projects around job-related duties as assigned:
 - Represented finance and costing department in the process of preparing **As is and To Be** process by performing Gap analysis in existing process.
 - Participated in preparing first Finance and Corporate Governance Manual.
 - Led designing and implementing in-house built Accounting Software for Dialysis Center (**a CSR Project**)

Pakistan Navy

(2002 – 2014)

I have served in Pakistan Navy for 12 years. Most relevant roles and responsibilities during the service were as follows:

Audit Assistant (PN Central Mess)

(2009 – 2013)

- Auditing Payments by confirming accuracy of documents and authorization.
- Monthly audit of Cash register.
- Verify bank reconciliation and accounts.
- Take Monthly stock and cash count.
- Liaise with the Auditors from CNA and CMA.

Material Management Assistant

(2006 – 2008)

- Prepare purchase orders, demands and work requisitions.
- Liaise with NSD and PN Dockyard/ Shipyard regarding work orders and maintenance schedules.
- Calculate costs of orders and charge invoices to appropriate accounts.
- Determine if inventory quantities are sufficient for needs, and ordering accordingly.
- Compare supplier's bills with bids and purchase orders in order to verify accuracy.
- Monitor in-house inventory movement and complete inventory transfer forms for bookkeeping purposes.