
Business Analyst

A talented business analyst who focuses on data-driven decision making has created significant business success in past businesses. The aspect of the job I enjoy most is obtaining and managing requirements. With eight years of experience in the field, my distinctive qualities include effective communication, risk management, a focus on the client, and adaptation and flexibility.

Core Strengths

- Requirement Gathering and Analysis
 - Data Analysis
 - Problem Solving Skills
 - Communication Skills
 - Project Management
 - Stakeholder Management
 - Continuous Learning and adaptability
 - Data Visualization
 - Business Intelligence Tools
 - Prototyping and Wireframing
 - Basics of Python, Machine Learning
 - UAT
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Education and Certifications

Bachelor's of Engineering Electronics and Communication Department	2015
Python and Machine Learning Certificate Robotronix India Engg. Tech. Pvt. Ltd.	2022
Data Analytics, Storage, Mining and Visual Big Data Technologies Udemy.Inc	2022
Deep Learning for Beginner (AI) - Data Science Udemy.Inc	2022
Google Analytics for Beginners Udemy.Inc	2022
Master Course in Business Analysis Udemy.Inc	2022
Agile Leadership Udemy.Inc	2022
Microsoft Clarity for Web Analytics Udemy.Inc	2023

Personal Details

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Professional Experience

Priority Technologies

July 2017 - Present

Business Analyst

- **Comprehensive Documentation:** Prepare detailed business requirement documents, process flows, and functional specifications for 30+ projects, ensuring clear alignment with organizational goals and objectives.
- **Stakeholder Management:** Conduct frequent meetings and workshops with 60+ stakeholders, including C-level executives, department heads, and end-users, fostering productive relationships and eliciting valuable insights.
- **Cross-Functional Collaboration:** Collaborate seamlessly with 5+ cross-functional teams, including Development, Sales, Digital Marketing, and DEVOPS, to facilitate smooth project execution and bridge the gap between business and technology.
- **Data-Driven Insights:** Analyze vast datasets utilizing advanced analytical tools to extract valuable insights, contributing to data-driven decision-making that results in a 40% increase in operational efficiency and revenue growth.
- **Process Optimization:** Identify process inefficiencies and opportunities for improvement, leading process reengineering initiatives that achieve a 25% reduction in operational costs and enhance overall productivity.
- **Project Leadership:** Provide strong leadership throughout the project lifecycle, guiding teams and stakeholders to successful project completion and achieving a 95% project success rate.

Codiant Software Technologies Pvt. Ltd.

Jan 2017- July 2017

Business Analyst

- From requirement gathering to documentation, I have analyzed almost 15+ projects during the tenure.
- Utilize various data analysis tools and methodologies to process and analyze large datasets, extracting valuable insights that inform decision-making and drive 30% increase in operational efficiency.
- Collaborate with cross-functional teams, including 5 departments, to ensure seamless communication and alignment of project goals, resulting in successful completion of 3 projects within budget and on schedule.

Rewa Infotech Soutions Pvt. Ltd.

Oct 2016 - Jan 2017

Business Analyst

- Conduct thorough business analysis to elicit, document, and prioritize business requirements, ensuring alignment with project objectives and stakeholder expectations.
- Analyze complex data sets using various analytical tools and methodologies to identify patterns, trends, and actionable insights that drive informed decision-making and process improvements.
- Collaborate with cross-functional teams, including stakeholders, subject matter experts, and IT professionals, to facilitate effective communication and seamless project execution.