

## Curriculum Vitae (CV)

### Aqsa Khan Rind

House no. 31/251 Anwar Chowk, Wah Cantt, 47040. Pakistan,  
Tel. +92-316-0054702 Email: [aqsarind8787@gmail.com](mailto:aqsarind8787@gmail.com)

#### Objective

- To play an imperative role in the progress and affluence of the organization.
- To transform words and ideas into action.

I am competent enough to read and interpret situations intelligently, skilled to articulate ideas undoubtedly and precisely, confident, strong interpersonal skills, ambitious to achieve demanding goals, emotional resilience and care for people, dedicated and responsible, punctual and able to meet deadlines, accept challenging job and able to work in multi-cultural environment.

#### Education

02/2019-2022

##### **M.Phil**

**(Strategic Studies)**

**National Defence University (NDU), Islamabad.**

Main Subject: Contemporary Strategic Studies, Nuclear Deterrence and Strategic Stability, Insurgency and Counterinsurgency.

09/2013-01/2017

##### **BS Hons.**

**(Psychology)**

**International Islamic University, Islamabad, Pakistan**

Main Subject: Neurological Bases of Behavior, Applied Statistics, Research Methodology, Cognitive Psychology.

09/2009-07/2010

**Higher Secondary School Certificate (HSSC), Intermediate Sir Syed College, Wah Cantt, Pakistan.**

Main Subject (Pre-Medical)

07/2007-05/2008

**Secondary School Certificate (SSC), Matric**

**Sir Syed College, Wah Cantt, Pakistan.**

Main Subject Mathematics, Physics, Chemistry, Biology

#### Research Experience

##### **M.Phil Thesis:**

**Drone Warfare and its Implications on Pakistan and India**

Hypothesis: Drone warfare has initiated a non-ending saga in Pakistan which led to its substantiated victory against War on Terror.

Aim of study was to highlight security and strategic implications of Drone warfare on Pakistani society and how it led to development of India-centric security doctrines.

## Writing Experience

8/2022-2/2023

### Senior Writer

Primemax digital Marketing

- Detail-oriented technical writer writing high-quality internal and user-facing support and learning documentation.
- Produce 200-page system operator, administrator, user and system description manuals.
- Develop, maintain and publish end-user documentation

07/2021-7/2022

### Technical Writer

Productive Resources

- Created all end-user guides for 10+ flagship technical products.
- Composed documentation for multiple technical products.
- Mentored newly hired technical writers.

11/2020-6/2021

### Blog Writer

**Roots International Schools (RIS), B-20 Campus, Wah**

- Researched and implemented social media strategy
- Assisted with editing the company administrator's manuals.
- Outlined document styles for all blogposts.
- Edited 12 articles for the importance of product design.
- Wrote weekly articles

## Professional Experience

03/2019-11/2020

### Chief Newsletter Editor

**Pak German Welfare Society, Karachi.**

- Worked with German Embassy to ensure strong ties among common masses.
- Worked with experts to improve the welfare of the disadvantaged.

12/2019-12/2019

**Organized 'Stress Management' Seminar at Ordnance Club, Wah Cantt, Pakistan for creating awareness among common public.**

### Additional Skills

Languages

Computer skills

Urdu (Native), English (Excellent Command),

Microsoft Office (Word, PowerPoint, Excel)

Graphic Software (Adobe Creative Suite, Micromedia Flash).

### References

References will be provided on demand.