



Ektekhar Alam Ruman

Executive IT

OBJECTIVE

I would like to build an excellent career. Having a challenging position with a company that is rapidly expanding and offers good advancement potential. I also like a position with strong emphasis on IT.

SKILLS & ABILITIES

Training on Networking CCNA & Mikro-Tik.

Institute: Unitech Skill

Development Centre (USDC).

Training Year: 2015

Duration: Five Months.

Training on Digital Marketing.

Institute: Biz Bond IT Ltd. Training

Year: 2018 Duration: One Months.

Training on Networking CCNA.

Institute: JBS Security Solution.

Training Year: 2019

Duration: Three Months.

VITALS

House-16, Road-16, Avenue-5

Mirpur-11, Dhaka-1216

+8801616766165

rknrumankhan@gmail.com

EXPERIENCE

Ace Autos Pvt. Ltd.

204/A, Gushan Tejgaon Link Road, Dhaka-1208)

September 2022 – Continuing

Maintain ERP software, Servers, Antivirus, Manage e commerce hub for the Call Center, Company Website, and all communication tools Installing and configuring computer hardware, software, systems, networks, printers and scanners, Monitoring and maintaining computer systems and Networks Bundle, SMS management by software, E mail Correspondence Collect necessary information, Assist sales department in preparing Tenders Execute any special assignment assigned by MD.

GPI Asia Telecom Ltd.

House-711/4, Road No-11, Baitul Aman Housing Society, Adabor, Shaymoli, Dhaka-1213

November 2021 – August 2022

Identify and resolve a variety of production problems associated with telecommunications hardware, telephony devices and voice hardware products. Performed ongoing hardware and software maintenance operations, including installing or upgrading hardware or software. Performed hardware troubleshooting at primary and backup Omni TRACS network operation centers. Reviewed design specifications and implemented hardening solutions. General hardware and software installations.

The Royal Scientific Publications

32, Sultan Ahmed Plaza, Purana Paltan, Dhaka-1000

September 2020 – October 2021

Installing and configuring computer hardware, software, systems, networks, printers and scanners, Monitoring and maintaining computer systems, CCTV (DVR & NVR) and networks, Responding in a timely manner to service issues and requests, Providing technical support across the company (this may be in person or over the phone), Setting up accounts for new users, Repairing and replacing equipment as necessary, Testing new technology, Possibly training junior staff.

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PERSOANAL DETAILS

Father's Name: Md. Mohashin Mia

Mother's Name: Mrs. Razia Begum

Date of Birth: February 2, 1995

Height (Meter): 1.75m.

Marital Status: Married.

Religion: Islam.

Permanent Address: Kandi,

Nagarkanda-7840, Faridpur.

Blood Group: O+

EDUCATION

Daffodil International University

Computer Science & Engineering (B.sc)

CGPA: 2.98 out of 4.00

Passing Year: 2019

Shariatpur Polytechnic Institute

Computer & Information Technology (Diploma in Engineer)

CGPA: 2.88 out of 4.00

Passing Year: 2016

Shariatpur Technical School and College

Computer & Information Technology (SSC Vocational)

CGPA: 4.53 out of 5.00

Passing Year: 2011

SPECIALIZATION

ATM Network Designing, Cisco & Mikro-tik Switch and Router, Hardware & Networking, MS Office, IT Administrator, Networking, Hardware, Internet Browsing, Operating System Management, Software Management, HR Admin, CCTV Maintenance, Linux Operating System, Etc.

REFERENCES

Md. Afzal Hossain

Planning Ministry

Administration

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Relative.