

Ajay Singh Shekhawat

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Professional Summary

Experienced data expert with 2 years of experience in data entry and analysis. Skilled in data analysis, data entry, Excel, MS Office, form filling, content writing, and article writing.

Education

Bachelor of Arts in Arts, Rajasthan University Expected Graduation Date: 2024

Work Experience

Data Entry Specialist, Amazon

Duration: 2019-2021

Entered and updated data in Amazon's database accurately and efficiently Ensured the timely completion of tasks while maintaining a high level of accuracy Collaborated with team members to streamline processes and increase productivity

<u>Skills</u>

Data analysis
Data entry
Excel
MS Office
Form filling
Content writing
Article writing

<u>Volunteer Experience</u>

Leadership, National Cadet Corps (NCC) Battalion, Duration: 1 month

Awards and Achievements

SGFI Kabaddi Championship Winner, National Level Player