

# M. Nafees Ul Haq



## PERSONAL DETAILS

**Name:** Muhammad Nafees Ul Haq  
**Father Name:** Fayyaz Ahmad  
**Date of Birth:** 14 January 1999  
**CNIC No:** 35303-2935736-1  
**Domicile:** Okara  
**Religion:** Islam  
**Nationality:** Pakistani  
**Marital Status:** Married  
**Mobile No:** 0349-6643812  
**E-mail:** mnafees4gd@gmail.com  
**Residential Address:** Chak No 4/G.D Teh: Renala Khurd Dist: Okara

## CAREER OBJECTIVE

To enhance my skills through enthusiastic and challenging career in a progressive organization that provides opportunities for career growth to excel in life and to serve the people with professional knowledge.

A Highly motivated, skilled ambitious individual with raw talent.

Plenty of enthusiasm for learning and having extra capabilities to become a good member.

## EDUCATION HISTORY

Qualification	Year	University/board	Marks
Matric	2015	B.I.S.E Sahiwal	551/1150
F.A (Gen)	2020	AIOU	956/1400
B.A (AD)	Cont.	AIOU	

## OTHER SKILLS AND CERTIFICATES

### Computer Skills:

- Installation Of Window & Office Application.
- Microsoft Office 2010, In Page.
- Data Entering
- Corel Draw, Adobe Photoshop, Video Editing Architecture, Adobe Illustrator etc.)

**Language Skills:** Urdu, English, Punjabi.

## PERSONAL COMPETENCIES

- Ability to work in a fast-paced environment to set deadlines
- Excellent oral and written correspondence with an exceptional attention to detail
- Highly organised with a creative flair for project work

## INTERESTS AND ACTIVITIES

- Book reading

## EXPERIENCE

- 3 month experience in Village City School 7/1.R Renala Khurd Okara as Computer Teacher.
- 1 Year experience in Tooba School & Ideal Collage 4/g.d Renala Khurd Okara as Clerk.
- 4 Year experience in our Net Kefy Shop.
- 1 Year experience as a HR in Bazz Mobile Technologies PVT LTD Lahore.

## REFERENCE

Reference will be provided on demand.