

MOSES N. NDUMBE

CONTACT

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ndumbemoses@gmail.com

PROFILE SUMMARY

A results-oriented candidate who is passionate about using his acquired to drive informed decision-making. Proven ability to flourish in challenging circumstances, with a track record of providing strategic ideas to improve financial performance. Committed to continual learning and remaining current with changing economic and financial trends to drive innovation and corporate success.

EDUCATION

Dec 2023 -Present | Data Analytics | Azubi Africa
Professional Certificate in Data Analytics

Sept 2021 - Present | Mount Kenya University
Master's in Business Administration (Finance)

Sept 2013 - April 2017| Chuka University
Bachelor of Arts in Economics and Sociology.

Jan 2012 - April 2012 | Institute of Advanced Technology [IAT], Nakuru
Certificate Course in International Computer Driving License [ICDL].

LANGUAGES

- English: Fluent
- Swahili(Proficient)

PROFESSIONAL EXPERIENCE

Self-Employed | Playwright, Director, and Scriptwriter (January 2016 - Present)

- - Created dialogue and stage instructions to effectively communicate the play's meaning to the audience.
- - Created original scripts while revising current ones to improve quality and effect.
- - Worked with directors and performers to build characters and staging strategies.
- - Developed the script's ideas and characters through dynamic action and dialogue.
- - Evaluate audience reception to determine the success of the productions.

Technical Research Analyst | IT Pros (December 2020-April 2021)

- - Conducted extensive research on a variety of issues to help the development of technical articles.
- - Contributed significantly to the development of technical publications by conducting extensive research on a variety of topics.
- Conducted extensive market analysis to assess upcoming technologies and their potential industrial impact.
- Analyzed and assessed challenging technical data to find trends, patterns, and areas for innovation and growth.

Data Entry Specialist|(Registry Department, Ministry of Lands and Physical Planning):(October 2019 - February 2020.)

- Entrusted with the entry and management of various records provided by department heads.
- Ensured accuracy by executing data input and entry duties.
- Internal databases are updated and maintained regularly.
- Provided technical support for both new and existing internal processes.
- All data management actions were conducted with a high level of accuracy and attention to detail.

Associate Content Writer| at Opera News Kenya:(February 2019 - May 2019.)

- Sourced and produced information that was related to the given category.
- Created relevant local content for the target audience.
- I worked on original content, copywriting, and adapting mainstream news for better comprehension.
- Before publication, the information was thoroughly edited and proofread to ensure that it fit business policies.

Customer Service Agent| Jumia Kenya: (November 2017 – October 2018)

- Coordinated and executed orders for clients.
- Processed order cancellations responded to email inquiries from customers, and provided coupons.
- Acquired important insights on workplace interactions, organizational strategies, and internet purchase procedures.

SKILLS

1. ***Data Analysis***: Ability to collect, clean, and analyze massive datasets using statistical methods and tools like Excel, Python, R, or SQL, Power BI, and Tableau
2. ***Economic Modeling***: The ability to create and analyze economic models for forecasting trends, evaluating policies, and assessing market conditions.
3. ***Financial Analysis***: Ability to analyze financial accounts, execute valuation analyses, and assess investment prospects.
4. ***Econometric Analysis***: Proven experience using econometric approaches to assess and predict economic relationships.
5. ***Quantitative Skills***: Demonstrates strong mathematical and statistical abilities necessary for rigorous analysis and interpretation of outcomes.

REFEREES

Mr. Wilson Mathu,
Managing Director, Opera News, 2019
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Mr. Michael Sitawa,
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