

# MUHAMMAD DAUD A.

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## OBJECTIVE:

- To work for a professionally managed organization in a modern and dynamic environment, offering abundant growth, opportunity and scope for continuous improvement of skills in respective field.

## ACADEMIC STATUS:

- |                      |                            |                          |      |
|----------------------|----------------------------|--------------------------|------|
| ○ Masters (M-Com)    | Obafemi Awolowo University | Second class upper       | 2020 |
| ○ Graduation (B-Com) | Obafemi Awolowo University | 1 <sup>st</sup> Division | 2014 |

## OTHER PROGRAMS:

- Computer Office Automation Course. ○ English Language & Spoken Course.
- Certified Freelancer
- Certified Graphic Designer.
- Certified in Intuit QuickBooks from Federal Government of Pakistan.

## PERSONAL INFORMATION:

- **Date of birth:** 21-05-1993
- **Religion:** Muslim.
- **Nationality:** Nigerian.
- **Marital status:** Married.
- **Gender:** Male.
- **Hobby:** Online Tutorials of various soft skills.
- **Languages:** English, Arabic.

## PROFESSIONAL SKILLS & EXPERIENCE:

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- Expert in Leading the team work and managing the tasks.
  - Good in Communication Skills.
  - Working as Trainer of various IT and Business Courses.
  - Graphic Designing for various business marketing and requirements.
  - Freelancing on various online freelance marketplace (Freelancer, Fiverr) since 2018.
  - Proficient in public dealings, clients and customers meetings and conferences for business consultancy.

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