

**HAZEL JAY MARI A. AGNES**

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**EDUCATIONAL ATTAINMENT**

Bachelor of Science in Computer Science  
 Xavier University-Ateneo de Cagayan  
 Corrales Ave., Cagayan de Oro City  
 SY. 2016-2017

**SKILLS**

- Knowledge in Microsoft Office (word, excel, powerpoint, access, etc)
- Knowledge in Search Engine Optimization.
- Programming skills in PHP, HTML and CSS.
- Knowledge in Web Programming
- Knowledge in Database Management System
- Knowledge in Game Development in Unity
- Knowledge in Analytics in RStudio and Shiny
- Experienced in Computer Troubleshooting
- Experienced in Virtual Assistant
- Knowledge in Photo Editing
- Good oral and written communication in English
- Flexible as a team or an individual player
- Good in Leadership
- Good strategic skill

**WORK EXPERIENCE**

| <b>POSITION</b>               | <b>COMPANY NAME</b> | <b>COMPANY ADDRESS</b>      | <b>INCLUSIVE DATES</b> |
|-------------------------------|---------------------|-----------------------------|------------------------|
| SEO (Search Engine Optimizer) | URLlab              | Malasag Cagayan de Oro City | 2009 - 2010            |
| SEO Team Leader               | URLlab              | Malasag Cagayan de Oro City | 2010 - 2014            |
| Freelancer                    | Odesk/Upwork        | Online                      | 2010 – 2015            |

**RELATED EXPERIENCE**

| <b>POSITION</b>    | <b>COMPANY NAME</b>                          | <b>COMPANY ADDRESS</b>   | <b>INCLUSIVE DATES</b> |
|--------------------|--|--|------------------------|
| On-the-Job Trainee | CNC Construction And Development Corporation | 19 Quezon Avenue Corner D. Tuazon Street Brgy. Lourdes Quezon City | April 11- May 20,2016  |

**SEMINARS ATTENDED**

| <b>TITLE OF SEMINAR</b>   | <b>ORGANIZING BODY</b>              | <b>INCLUSIVE DATES</b> |
|---|-------------------------------------|------------------------|
| Basic Orientation and Leadership Training Seminar                         | Xavier Computer Enthusiasts' League | June 2015              |
| Java Seminar 1  | Xavier Computer Enthusiasts' League | August 2015            |
| Basic Orientation and Leadership Training Seminar with Community Building | Computer Studies Students Council   | June 2016              |
| Google IO   | GDG Cagayan de Oro                  | July 2016              |
| First Aid Basics Seminar  | SACDEV                              | July 2016              |
| Java Seminar Part 1   | Xavier Computer Enthusiasts' League | August 2016            |
| Game Art Seminar  | Xavier Computer Enthusiasts' League | August 2016            |
| Java Seminar Part 2   | Xavier Computer Enthusiasts' League | September 2016         |
| AppTown Mobile Application Exhibit  | Xavier Computer Enthusiasts' League | September 2016         |

**ORGANIZATIONS**

| <b>POSITION</b>          | <b>NAME OF ORGANIZATION</b>         | <b>INCLUSIVE DATES</b>      |
|--------------------------|-------------------------------------|-----------------------------|
| Volunteer                | Xavier Computer Enthusiasts' League | June 2014-<br>March 2015    |
| Electoral Committee Head | Xavier Computer Enthusiasts' League | June 2015-<br>March 2016    |
| Electoral Committee Head | Xavier Computer Enthusiasts' League | June 2016-<br>November 2017 |

*Reference available upon request*