

Syed Sharjeel Sajid

Supply Chain Professional



SyedSharjeelSajid@gmail.com



055-5025690



<https://www.linkedin.com/in/syedsharjeel/>



Current Location: Sharjah, UAE



SUMMARY

Total Experience:	10+ Years - End to End Supply Chain (Supply Chain Planning + Supply Chain Execution)
Qualification:	MBA in Supply Chain and Marketing Management, M.Phil
Industries Worked In :	FMCG, Aviation, Architectural Glass, Food Processing
Technical Expertise:	Advance Ms Excel user, SAP ECC 6.0 (MM & PP), Oracle EBS R12, VB & C# Based ERP Solutions
Scope & Exposure:	Supply Chain / Warehouse / Logistics / Distribution / Operations Management Procurement and Sourcing, Business Intelligence, ERP Implementation Supply / Demand Planning, Production Planning, Inventory Management
Max Span of Control:	67-Workers and 11-Officers
Inventory Management Portfolio:	15 Million Dollars worth of Inventory having 8000+ Items/SKUs
Warehouse / Distribution Operations:	100,000 sq. ft. facility with throughput of 12000 cases and over 80 dispatches on daily basis
Logistical Operations:	Import & Export by all modes i.e. Land / Sea / Air. Local Movements in Whole Pakistan and UAE Company Owned Vehicles (12), 3PL Dedicated Fleet Contract (80), Outsourced Fleet
Strategic Procurement:	VMI contract, CSP pool contract

WORK EXPERIENCE

Assistant Manager Supply Chain

Gourmet Foods FZC (SHAN FOODS INT'L)

Sharjah, UAE

Dec 2020- Contd



- Responsible of achieving Integrated departmental objectives.
- Work on Improving Overall Supply Chain Reliability and Responsiveness in order to achieve Targeted Service Levels i.e. OTIF, Fill Rates, Order Turnarounds Time etc..
- Conduct SnOPs and Weekly / Monthly Meetings with Stakeholders to discuss Capacities, Resources, In-Hand Orders, Target Vs Achievement, Forecasting Errors, Production Plan and Purchase Requisition Compliances, Warehouse Utilization, Logistical Issues, Inventory Turns, Inventory Carrying Cost, Backlogs etc.
- Responsible of Master Production Scheduling, Capacity Requirement Planning, DDMRP, Resource Allocation, Rough Cut Plan / Unconstrained Plan, Monthly and Weekly Constrained Production Plans, Weekly Material Issuance and Dispatch Plans
- Responsible of Supply Chain Execution (SCE) function, which includes Distribution, Movement and Storage of Inventories with optimal utilization of available resources.

Achievements

Developed	Excel Based Models for DDMRP, MPS, Production Planning, Compliances
Developed	A QR based Pallet Labeling System to ease-up Stock Auditing Activity
Corrected	Batch Variations in system (n=4000+)
Improved	Inventory Turns from 3.5 to 4.7
Reduced	External WH Cost by 42k AED/M
Defined	Min/Max for PM & reduced WH utilization by 15% through partial VMI Model and Slobs Management

Assistant Manager Operations

National Glass Industry L.L.C.

Raas ul Khaima, UAE

Oct 2018- Nov 2020



- Responsible of Production Planning and Logistical Operations.
- To Manage Flow of Production keeping in view RM availability and Customer Requirements
- To Coordinate with Procurement, Accounts, Customer, Estimation to run daily operations
- To Manage Inbound and Outbound Logistics, Packing and Dispatch of Finished Good, Raw Material Store operations (Receipt, Storage, Issuance, Min/Max)
- To Oversee Packing and Dispatch operations for Local and Export Deliveries, Coordinate with suppliers for RM and Spare Collections
- Vehicle management, Truck load optimization and Planning, Vehicle Maintenance, Outsourcing, 3PL Management, Route Planning, Order Tracking, Prioritizing Shipments, Export Documentation, Invoicing, Order management
- Managed stocks / inventory according to corporate Inventory Policies with 100% IRA Monitor and Track orders in production line and plan for ready to ship Material

Achievements

Developed	Automated Data-Entry tool for Dispatch and Estimation depart. that fetch Data from Excel via a third-Party App. It saves time by 70% and improves input accuracy by 100%
Initiated	Project wise Cost Tracking and Revamp Store Issuance Procedure
Created Reports	For Capacity Utilization, Production Target Vs. Achievement Dashboard and JO wise Material Allocation
Documents	Made SOPs for Store, Dispatch, Packing and Transportation

Assistant Manager Inventory Management

Shaheen Air International

Karachi, Pakistan

Apr 2017-Oct 2018

- Managed end-to end Base Aero Store Operations with Inventory Levels of 15+ Million Dollars and 8000+ parts by leading a team of 25 so that it caters all needs of Shaheen MRO at 10+ stations both Domestically and Internationally
- To Compile data for Weekly/Monthly/Quarterly Analyses and create reports for assessing departmental performance (both procurement and logistics divisions)
- Managed inventory replenishment of Consumables/Rotables/Chemicals and POL for all National and International stations maintaining Working Capital / Cash Flow at its optimal level to ensure minimum Stock Outs and balancing Safety Stock vs Holding Cost

Procurement Officer

May 2016-Apr 2017

Shaheen Engineering & Aircraft Maintenance Services

- To Handle demands initiated from different departments and route it to RFQ officer, receive back the original demand with quotes and make Comparative statement to select best offer considering certain factors Like: Urgency, Payment terms, Cost, Lead Time, Condition, Supplier, MOQ etc. Raise Purchase orders and follow up for deliveries and payments
- PnL SPOC for all ERP related queries and communications, Report development, Process Blueprinting, Material Master Management, User Trainings and Monthly Closings

Logistics Supervisor

National Glass Industry L.L.C.

Raas ul Khaima, UAE

Oct 2014-Sep 2015

- Managed Inbound and Outbound Logistics, Packing and Dispatch of Finished Good, Raw Material Store operations (Receipt, Storage, Issuance, Min/Max)
- Vehicle management, Truck load optimization and Planning, Vehicle Maintenance, Outsourcing, 3PL Management, Route Planning, Order Tracking, Prioritizing Shipments, Export Documentation, Invoicing, Order management
- Managed stocks / inventory according to corporate Inventory Policies with 100% IRA Monitor and Track orders in production line and plan for ready to ship Material

Sales Operations Executive - Demand Planner

Asian Consumer Care Pvt. Ltd. - Subsidiary of Dabur International

Karachi, Pakistan

May 2013-Sep 2014

- Forecasting and Budgeting, Calculation of monthly/yearly sales targets, Assisting Trade Marketing manager in making strategies pertaining to promotions, forecasting and developing monthly BTL Budgets based on past seasonal data
- Monitoring of KPIs related with channel/market development, Co-ordinate the complete sales reporting and forecasting process for all sales channels
- Coordination with supply chain for tracking deliveries and inventory levels of all 50 distributors, Facilitate appointment / resignation of Distributors, Coordinate all types of Internal Audits, Verification of all types of claims against promotional activities and accelerate settlement process
- Primary and Secondary Sales reporting (Region/Brand/Salesperson/Distributor wise - target achievement), SKU / Brands / Category wise sales & contribution, Monitoring distributors average stock in days, Sales to Budget Variance Analysis, Preparation of presentations for Mancom
- Preparation and verification of monthly Field Force Expenses, Sales Supervisor Incentives and Distributors Full & Final Settlement Claims

Warehouse Supervisor

Abudawood Trading Company (ATCO) - Global Partners of P&G

Karachi, Pakistan

Nov 2011 - Apr 2013

- Managed all aspects of operations for an 100,000 sq. ft. DC with inventory valued over 250 million having more than 150 SKUs with Daily throughput of 12000 Cases covering whole Karachi from one warehouse with fleet of 77 dedicated vehicles for over 80 dispatches on daily basis by supervising a team of 78 individuals engaged in customer service, stocking, Inventory mgmt. and order fulfillment by working in three shifts 24/6.

Powered by:

ORACLE



Developed:	Dashboard reporting system KPIs - Controlling & Monitoring tools Dozen of reports related to demand management, procurement and Inventory movement
Executed contracts:	Proposed revision of CSP contract with Air France / KLM and amended the Pool list that increased contract utilization by 65%
Realized saving (\$6Mn/Annum)	VMI contract with Skylink Reduced Inventory Levels by 2 Mn \$
Audit & Accreditation:	ANO-145 compliance acquired from PCAA 04 Audits - No significant observation
Implemented :	ERP Inventory Module Bar Coding in Warehouse

Achievements



Efficiency Enhancement:	Reduced consumption of packing material by 35% Minimized Dispatch time to 12 hrs Decreased OT by 30% Reduced fuel cost by 50%
3PL Induction:	Made a pool of transporters & Negotiated reduced rates with them

Achievements



Developed:	Standard claim formats Primary and Secondary Sales reporting Dashboards with all KPIs
Efficiency Enhancement:	Reduced claim turnaround time by 2/3
Calculated:	ROI of distributors and implemented format to continue this practice on RSMs' end
Initiatives:	Started tracking Spent against every BTL activity including trade promotions and Sales incentives
Compiled:	Secondary Sales data of 50+ distributors and created a database

Achievements



Developed:	Automated Unit wise DOC Category Wise Picklist Van Load summary report Activity Reporting tool Invoice Rejection Report for MIS
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- Oversee Planning of Material, Inventory Levels as per DOC, In process shipments, Allocations based on Target Vs. Support, Inventory Handling, Hiring and Training of employees ensuring adherence to company policies and procedures, Formation and motivation of teams to achieve peak performance in all shifts.
- Routine Branch operations including, but not limited to - Picking, segregation, verification & Loading, Dispatches for all channels (HFS, WS, Sub-D, NA), FEFO, FIFO and PIPO management, Remnants & Slobs management, Batch Management, Inventory storage and handling, loading and unloading processes, IDTs etc.
- Ensuring 100% IRA, minimizing handling damages, SOP compliance, Housekeeping, Cost Reduction measures, OT cost reduction, limiting OOS loss and other KPIs
- Co-ordination with Planners, CBD, Principle (P&G and Millac), Admin, IT, Accounts, Supplier supervisors, 3pl and other stack holders to meet aggressive operational objectives efficiently
- Daily, Weekly, Monthly and Quarterly reports for providing visibility on Inventory, Operational Cost, Capacity and Resource utilization
- Accurate completion of all ERP transactions and reconciliation all ERP discrepancies
- Consolidate daily physical count carried by W/H officers and reconcile the stocks to ensure Inventory Record Accuracy and investigate if there are any outages on time

Inventory Manager & Production Analyst

Wadeal Food Industries

Karachi, Pakistan

Jun 2009 – Oct 2011

- Managed production levels, desired Inventory Levels, Transportation, All related operations of RM and FG Store (Receipt, Issuance, Dispatch)
- Make Daily Production Report and Stock Report (for both kind of inventories i.e. FG and RM) Management of Stock Level and report for short supplies

ACADEMIC EDUCATION

MBA - Supply Chain Management

2009-2014

IQRA UNIVERSITY



Bachelor of Commerce

2006-2008

UNIVERSITY OF KARACHI



STRENGTHS / EXPERTISE

- Business Process Re-Engineering / Change Management / Development of SOPs
- Identification and Implementation of KPIs and Performance Reporting
- Process Optimization / Continuous Improvement / Cost Controls
- Warehouse Management / Capacity Planning / Operations
- Dashboard Development, Reporting and Data Analysis
- Distribution Operations and Facility Management
- Supply and Demand Management / SnOP
- Material / Inventory Management
- Team Management & Leadership
- Supply Chain Management
- Logistics Management
- Strategic Procurement

INTERESTS

RPG Games | Fitness | Reading | Traveling | Watching Web Series | Playing with my Child

PROJECTS

- Worked with Learnev (An online learning portal) to design course on Advance Excel
- Worked online on multiple projects as freelancer on UpWork and Fivver

Achievements

Enhanced Efficiency: KPIs	Reduced Picking time by 60% Improved employee retention rate Increased checking accuracy to 100% Improved Van leaving time Kept Handling Damage ratio on lowest Nationally 0.25% Reduced Overtime by 30% Reduced SD, MT and GC shipment cost by 25% - By optimizing VFR
Audits:	03 Inventory Audits with 100% IRA
Initiated:	Operations from a newly started Branch, without effecting operations for any single day
Activities Included:	Initial testing of MM module in SAP Hiring and Training of staff at new location, resource management, designing of warehouse layout/aisle marking, implementation of SOPs etc.

Achievements

Developed:	SOP for Dispatches and Inventory Handling Production schedule to optimize capacity utilization
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Workshops / Trainings

- Training on Lean Management (Blue Ocean Academy)
- BRC issue 08 Awareness Training (Shan Foods)
- Training Sessions on SAP –MM and SD (Abudawood)
- BI Tool CUBES (Integrated with SAP) (Abudawood)
- Communicating Effectively (Abudawood)
- Fundamentals of Analysis (Abudawood)
- Human Factor in Aviation (Shaheen Air)
- Aviation Legislation (Shaheen Air)

SKILLS / COMPETENCIES

Technical Skills:

- ERP - SAP ECC 6.0 (MM, PP, FI, CO)
- ERP - Oracle EBS R12
- Envision RUSADA / LISEC (Industry Specific Solutions)
- Business Intelligence Tools (CUBES, SPSS)
- Ms. Office Suite (Advance User of Ms. Excel)

Soft Skills:

- Strategic Thinker
- Adaptability and ability to perform under pressure
- Multitasking, able to deliver on strict deadlines
- Dynamic, energetic and a quick learner
- Leadership / Team Management
- Interpersonal Skills
- Detail Oriented / Analytical skills
- Problem Solving / Conflict Resolution

LANGUAGES

English	9.0
Urdu	10.0