



Rashid Mehmood

Specialization

- Database Management
- Sales and Marketing
- Financial Services
- Admin Management

Background

- Masters in Commerce and Bachelors in Commerce with 4 years of experience in client service, marketing, finance and admin management.

Professional and Industry Experience

- In depth experience in internal reporting, Financial analysis, payroll management and preparation of Management accounts
- Experienced in managing Petty Cash and Filing of Tax Return
- Experience in customer's services and client management
- I have also conducted various statutory and Internal audits.

Previous Employer List

- Al-Huda International School
- Globalink International logistics group
- Hotel Crown Plaza
- Sybrid (Lakson Group of Companies)

Skills and Expertise

Financial Reporting / Internal Audit / QuickBooks desktop / ERP / Book keeping / Data Entry / Data management / Sales and marketing / Financial Reporting / sage 50 Accounts / Google sheets / Accounts reconciliation / Excel / Word / Power point / Portal / Microsoft Dynamics .